

# *The Iowa Council on Homelessness*

## **DRAFT MINUTES**

Friday, May 16, 2014

10:00 AM – 11:30 AM

Meeting Location: The Iowa Finance Authority

Room: Lower Level Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to [josh.mcroberts@iowa.gov](mailto:josh.mcroberts@iowa.gov))

### **I ICN ETIQUETTE REVIEW**

Chair Axeen reminded participants to ask to be recognized and to state their name.

### **II INTRODUCTIONS**

The meeting was called to order at 10:00 AM by Chair Axeen. There are currently 38 members on the Iowa Council on Homelessness and the following voting members were present: Axeen, Beilke-McCallum, Binner, Bockenstedt, Brand, Brown, Brustkern, Canganelli, Dunnwald, Erickson, Falck, Fisher, Grgurich, Hagen, Harris, Hearn, Johnson, Jordal, Peterson, Phillips, Schulze, Steben, Timm, and Wilson. A quorum was established.

### **III APPROVAL OF AGENDA (*ACTION ITEM*)**

On motion by Mr. Beilke-McCallum and seconded by Mr. Timm, the agenda for the May 16, 2014 meeting was unanimously approved.

### **IV APPROVAL OF MINUTES (*ACTION ITEM*)**

On motion by Ms. Phillips and seconded by Mr. Brustkern, the minutes of the March 21, 2014 meeting were unanimously approved.

### **V STATE PUBLIC POLICY GROUP UPDATE**

Ms. McKeen with the State Public Policy Group presented the standards and best practices identified around the state. These standards were presented as a recommendation to the Iowa Council on Homelessness.

Ms. Lewis suggested the possibility of holding a special meeting to approve the standards after the HUD Peer to Peer Homelessness Conference on June 5<sup>th</sup>.

**Action Item:** On motion by Mr. Binner and seconded by Ms. Canganelli, it was proposed that there be a special meeting on June 5<sup>th</sup> after the HUD Conference to approve the standards and in the event that quorum is not reached for the meeting, it will then proceed to the Executive Committee.

Discussion: Mr. Beilke-McCallum stated that this document should and needs to be a living document and everyone should know now how it will be amended or adjusted in the future. Mr. Beilke-McCallum stated that he felt that there should not be a special meeting in June and it would be better to just send to Executive Committee. He further stated that a lot of people had limited access to this document before the meeting and more time is needed to review the document and provide an opportunity for feedback and comments. Then if there are any

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questions the Executive Committee can respond to those. Having a formal process demonstrates how important comments and feedback are. Having a standardized way to deal with feedback before the standards are approved might be the way to go.

**Action Item:** Mr. Beilke-McCallum made a motion to amend Mr. Binner's original motion that the standards be approved by the Executive Committee and if there are questions or feedback they should be submitted to the Executive Committee prior to the next Executive Committee meeting in June. Mr. Hagen seconded.

Discussion: Mr. Timm mentioned that people have had this document. There is enough time to review before June 5<sup>th</sup>.

Mr. Beilke-McCallum questioned who comments would be sent to.

Mr. Timm said he didn't know why the process outlined by Mr. Beilke-McCallum couldn't take place, but it doesn't make sense to push this vote off down the road.

Mr. Beilke-McCallum asked for a roll call vote to amend the Mr. Binner's motion that the Standards be approved by Executive Committee and if there are questions or feedback they should be submitted to the Executive Committee prior to the next Exec meeting in June.

Al Axeen: No  
Zeb Beilke-McCallum: Yes  
David Binner: No  
Julie Bockenstedt: No  
Bill Brand: Yes  
Ann Brown: no vote recorded  
Ben Brustkern: No  
Crissy Canganelli: No  
Carrie Dunnwald: No  
Jane Erickson: No  
Becky Falck: Yes  
Mariliegh Fisher: no vote recorded  
Karin Ford: No  
Donna Grgurich: no vote recorded

David Hagen: Yes  
Kristine Harris: No  
Ann Hearn: No  
Cliff Heckman: no vote recorded  
Karen Hyatt: no vote recorded  
Sandy Johnson: No  
Rhonda Jordal: No  
Wes Peterson: No  
Donna Phillips: No  
Nancy Schulze: no vote recorded  
Bob Steben: No  
Tony Timm: No  
Tim Wilson: No

The amendment to the original motion did not pass.

Mr. Binner's motion remained on the floor. His motion stated that there be a special meeting on June 5th after the HUD Conference to approve the standards and in the event that quorum is not reached for the meeting, it will then proceed to the Executive Committee. The vote count was 26 yes, and 1 no. The motion passed.

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## VI COMMITTEE / TASK FORCE REPORTS

**Executive Committee** (*Al Axeen*): Mr. Axeen noted that the conflict of interest form for the Iowa Council on Homelessness had been updated and that everyone would need to fill one out and identify any conflicts.

**Action Item:** On motion from the Executive Committee, the recommended Conflict of Interest Form was unanimously approved.

Mr. Axeen also discussed with the Council that the Governor had signed legislation allocating another \$50,000 appropriation to the Iowa Finance Authority for the Iowa Council on Homelessness.

**Nominating Committee** (*Ben Brustkern*): Mr. Brustkern noted that the chair and vice-chair positions on the ICH would become vacant on June 30<sup>th</sup>. The nominating committee considered applicants and is recommending to the ICH that Donna Phillips serve as the new chair and Ben Brustkern as the new vice-chair.

**Action Item:** On motion from the Nominating Committee, Donna Phillips is recommended as the next chair for the ICH and Ben Brustkern as the vice-chair for the ICH. The motion passed; there was one nay vote from Ms. Fisher.

Mr. Brustkern also discussed that there are several members whose terms are up for renewal. Renewal members must submit their renewal applications to the Governor's online system by June 30, 2014.

**Action Item:** On motion by the Nominating Committee, it is recommended that the ICH approve any members who submit renewal applications by June 30, 2014. The motion passed unanimously.

**Continuum of Care Committee** (*Zeb Beilke-McCallum*): Mr. Beilke-McCallum stated that the Committee had not met recently, but to look for a meeting request in the next couple weeks. He also noted that HUD should be releasing Tier 2 Award notices sometime soon.

**Public Awareness** (*Tim Wilson*): Mr. Wilson reported that the committee is seeking a new chairperson to begin in July. He also noted that the next "Day on the Hill" will be on Wednesday, March 18, 2015 at the Capitol Building in Des Moines.

**Progressive Engagement/Coordinated Intake** (*David Hagen*): Mr. Hagen reported that the Committee is still in the process of reviewing the VI-SPDAT as a coordinated assessment tool for the Balance of State and that the committee had last met on April 21<sup>st</sup>.

**Research and Analysis:** (*David Hagen*): Mr. Hagen stated he would like to wait and see the Point-in-Time report before he gave a report for this committee.

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## **VII OTHER REPORTS / ACTIVITIES**

None.

## **VIII HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) REPORT**

Due to time constraints, Ms. Eberbach stated that they would not be able to present anything meaningful and would prefer to present at the July meeting.

## **IX PUBLIC COMMENTS**

- i. Old Business: None.
- ii. New Business: None.
- iii. Public Comments: None

## **X ADJOURN**

The date of the next meeting is Thursday, June 5, 2014 at 10:00 AM in Meredith Hall located on the Drake University Campus.

On motion by Mr. Beilke-McCallum and seconded by Mr. Phillips, the May 16, 2014 meeting of the Iowa Council on Homelessness was adjourned at 11:30 AM.

### **Voting Members Present**

- 1. Al Axeen (Chair)
- 2. Zeb Beilke-McCallum (Secretary), Iowa Coalition Against Domestic Violence
- 3. David Binner, Wells Fargo
- 4. Julie Bockenstedt, Humility of Mary Housing/Shelter
- 5. Bill Brand, Iowa Department of Human Rights
- 6. Anne Brown, Iowa Department of Corrections
- 7. Ben Brustkern, Cedar Valley Friends of the Family
- 8. Crissy Canganelli, Shelter House
- 9. Carrie Dunnwald, Cedar Valley Friends of the Family
- 10. Jane Erickson, Iowa Department on Aging
- 11. Becky Falck, SIEDA Community Action
- 12. Marilieggh Fisher, Community Housing Initiatives
- 13. Karin Ford, Iowa Department of Public Health
- 14. Donna Grgurich, Iowa Economic Development Authority
- 15. David Hagen, Hawkeye Area Community Action Program
- 16. Kristine Harris, Consumer Representative
- 17. Ann Hearn, Linn County Community Services
- 18. Cliff Heckman, VA Medical Center
- 19. Karen Hyatt (alt for Armstrong), Iowa Department of Human Services
- 20. Sandy Johnson, Iowa Department of Education
- 21. Rhonda Jordal, Family Alliance for Veterans of America
- 22. Wes Peterson, Iowa Finance Authority

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23. Donna Phillips (Vice Chair), Iowa Attorney General's Office
24. Nancy Schulze, Heartland Family Service
25. Bob Steben, Iowa Department of Veterans Affairs
26. Tony Timm, Central Iowa Shelter and Services
27. Tim Wilson, Willis Dady Emergency Shelter

## **Voting Members Absent**

1. Blair Avitt, Consumer Representative
2. David Boss, Northeast Iowa Community Action Corporation
3. Bob Brownell, Iowa State Association of Counties
4. Barb Kellogg, North Iowa Community Action Organization
5. Tom Lampe, Iowa Department of Public Safety
6. Stefanie Munsterman-Robinson, Family Promise of Linn County
7. Amy Rawhouser, Consumer Representative
8. Reginald Schmitt, Iowa League of Cities
9. Ashley Schwalm, Family Resources
10. Michelle South, Consumer Representative
11. Michael Witt, Iowa Workforce Development

## **Others Present**

1. Karen Bougher, Youth Emergency Services and Shelter
2. Ronelle Clark, YWCA Clinton
3. David Eberbach, Institute for Community Alliances
4. Julie Eberbach, Institute for Community Alliances
5. Trisha Federspiel, Project Concern
6. Kristine Frakes, Des Moines Area Religious Council (DMARC)
7. Judy Hartman, Iowa Finance Authority
8. David Hicks, Youth and Shelter Services
9. Jennie Kerger, Salvation Army
10. Stacy Kiser-Willey, Vera French Housing Corporation
11. Amber Lewis, Iowa Finance Authority
12. Laura Lindsay, Family Alliance for Veterans of America
13. Arlinda McKeen, State Public Policy Group
14. Josh McRoberts, Iowa Finance Authority
15. Keshia Meissner, Beacon of Life
16. Hope Metheney, Youth and Shelter Services
17. Roberta Molinsky, Youth and Shelter Services
18. Joanie Poore, Heartland Family Service
19. Jan Rutledge, Iowa Legal Aid
20. Tim Shanahan, Hawthorn Hill
21. Carrie Slagle, Waypoint Services
22. Tisha, Crisis Intervention and Advocacy Center
23. Janet Walker, City of Dubuque
24. Gary Wickerling, Institute for Community Alliances